

AME New England Lean Consortium

August 12, 2015

To: Attendees – AME New England Lean Consortium

Jacky Beshar – Groov-Pin

Keith Jones - AEC

Fran Labrie – L3-KEO

Ed Murphy - THG

John Roode - Cuddledown

Randy Roy - THG

Steve Russo – Astro-Med

Rich Wills – Volk Packaging

Copies: Dave Beaudet – L3-KEO

James Weisheit - AEC

Lisa Julian - AEC

Subject: Notes from BOD Meeting at THG on August 11, 2015

* The Members are satisfied with the current model of the AME New England Lean Consortium
* Member Interests
  + More plant tours

**More members mean more Plant Tours. Joe needs help in recruiting new members**

* + More problem solvers in their plants

**Joe Rizzo can do a training session on Problem Solving**

* + More training

**Joe Rizzo does training in Lean and Six Sigma**

* + Learn by Doing

**The most valuable training includes simulations or real world activities**

* + Kaizens

**Kaizens are a good way of Learning by Doing**

* + How to steer the Lean Ship

**This can be an open discussion at a Lean Leaders Meeting or a separate Workshop**

* + How to change the culture to generate interest in Lean

**This can be an open discussion at a Lean Leaders Meeting or a separate Workshop**

* + One day, targeted and focused Workshops
    - Lean Accounting
    - Visual Workplace
    - Other – TBD

**Joe Rizzo to work with Bob Burke, President of the New England Region of AME to organize, schedule and market Workshops**

* Getting together to solve common problems

**These are commonly called SIG groups, Special Interest Groups.**

**Joe Rizzo will send out an e-mail asking each Lean Leader to list the three major problems they would like to have help in solving. Joe will analyze the responses and organize SIGs**

* Modifying the Agenda at Lean Leaders Meeting to include one or more of the following
  + Presentation on something new, as part of Learning
  + Mini-kaizens to help host company solve a problem

**Will modify the agenda for the Lean Leaders Meeting at Astro-Med in September**

* Using Doddle.com to set dates for Lean Leaders Meetings

**Will use to set the dates for the Lean Leader Meetings at Astro-Med, Volk Packaging and AEC**

* The Members would like to have the contact information for all the other members

**Joe Rizzo will provide.**